

---

---

**Consultation**

---

---



Table of contents

1 Scope ..... 1

2 Normative references ..... 1

3 Definitions and abbreviations ..... 1

4 Clause 4 and others as necessary ..... **Error! Bookmark not defined.**

Annex A (normative) or (informative) <Subject of Annex> ..... 1

Bibliography ..... 3

## Foreword

The African Organization for Standardization (ARSO) is an African intergovernmental organization established by the United Nations Economic Commission for Africa (UNECA) and the Organization of African Unity (AU) in 1977. One of the fundamental mandates of ARSO is to develop and harmonize African Standards (ARS) for the purpose of enhancing Africa's internal trading capacity, increase Africa's product and service competitiveness globally and uplift the welfare of African communities. The work of preparing African Standards is normally carried out through ARSO technical committees. Each Member State interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, Regional Economic Communities (RECs), governmental and non-governmental organizations, in liaison with ARSO, also take part in the work.

ARSO Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 2.

The main task of technical committees is to prepare ARSO Standards. Draft ARSO Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an ARSO Standard requires approval by at least 75 % of the member bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ARSO shall not be held responsible for identifying any or all such patent rights.

This African Standard was prepared by ARSO *Technical Committee on African Traditional Medicine* (ARSO/TC 82)

© African Organisation for Standardisation 2024 — All rights reserved\*

ARSO Central Secretariat  
International House 3rd Floor  
P. O. Box 57363 — 00200 City Square  
NAIROBI, KENYA

Tel. +254-20-2224561, +254-20-3311641, +254-20-3311608

E-mail: [arso@arso-oran.org](mailto:arso@arso-oran.org)

Web: [www.arso-oran.org](http://www.arso-oran.org)

---

\* © 2024 ARSO — All rights of exploitation reserved worldwide for African Member States' NSBs.

**Copyright notice**

This ARSO document is copyright-protected by ARSO. While the reproduction of this document by participants in the ARSO standards development process is permitted without prior permission from ARSO, neither this document nor any extract from it may be reproduced, stored or transmitted in any form for any other purpose without prior written permission from ARSO.

Requests for permission to reproduce this document for the purpose of selling it should be addressed as shown below or to ARSO's member body in the country of the requester:

© African Organisation for Standardisation 2020 — All rights reserved

ARSO Central Secretariat  
International House 3rd Floor  
P.O. Box 57363 — 00200 City Square  
NAIROBI, KENYA

Tel: +254-20-2224561, +254-20-3311641, +254-20-3311608

E-mail: [arso@arso-oran.org](mailto:arso@arso-oran.org)  
Web: [www.arso-oran.org](http://www.arso-oran.org)

Reproduction for sales purposes may be subject to royalty payments or a licensing agreement. Violators may be prosecuted.

## **Introduction**

Consultation with Traditional medicine practitioners is a vital step to establishing the diagnosis of ailments. The process needs to be harmonized among the practitioners to achieve proper documentation of patients' visits for future reference. This Standard stipulates proper documentation of patients' visits through various methods e.g. obtaining card, use of voice recording, opening of case note etc.

Draft African Standard for comments only — Not to be cited as African Standard



## Consultation

### 1 Scope

The Standard outlines the various methods of properly documenting a patient's visit to the traditional medicine clinic. This includes the use of cards, audio recordings etc.

### 2 Normative references

The following referenced documents are indispensable for the application of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

### 3 Terms and definitions

For the purpose of this standard the following definitions apply.

ARS 950 on terms and terminologies

### 4. Consultation room

A brief description of the consultation room or requirements that will be handled in this clause

- a) A consulting room used for each set-up center shall be well ventilated and well lit. It shall have all the necessary equipment fitted for consulting room
- b) Equipment used shall include
  - A table and chair for the practitioner and two chairs for the patient
  - An examination area with an examination bed
  - A handwashing basin and towel
  - A waste disposal bin
  - Sterile gloves
  - Thermometers
  - Sphygmomanometer (in semi-urban and urban centers for Blood pressure monitoring)
  - A weighing scale
  - A meter rule for measuring height
  - A shelf
- c) The rights and responsibilities of the patients shall be taken into consideration, that is, the room for consultation shall ensure confidentiality (not to divulge information given by patients).
- d) In a case of language barrier, a translator or transcriber (usually patient's relative or clinic personnel) can be called upon to assist, but all details must be kept confidential.
- e) Practitioners shall always issue numbered cards to patient's for identification purposes, referrals and follow-ups.

### 5. Documentation

- a) In consultation, documentation of universal data priming (by use of computer/electronic device, book-keeping/register) shall be made. Uneducated practitioners could document data by the use of tape/phone recordings (with the patient's consent), stored and kept confidential.
- b) There shall be good book-keeping records of patients from the first day of visit to the last day of visits, so that, whenever there is a problem, this documentation can be referred to.

- c) Documentation on family and medical history should be available

Draft African Standard for comments only — Not to be cited as African Standard



## **Bibliography**

Working Group to identify and acknowledge useful literature used in the preparation of this standard.

- a) WD-ARS 958:2014, Consumer guidance on good preparation and use of African traditional medicine
- b) WD-ARS 959:2014, Basic training guidelines for providers of ATM
- c) ARSO guidelines on Treatment and Code of Practice
- d) ARSO guidelines on Safety and Efficacy, Quality Control and Labeling.
- e) Guidelines for traditional Healthcare Practice in Ghana (Provided by Boniface Opare Addo).
- f) WHO guidelines on Traditional Medicine.



